

To: Members of the Partnerships
Scrutiny Committee

Date: 30 May 2014

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Dear Councillor

You are invited to attend a meeting of the **PARTNERSHIPS SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 5 JUNE 2014** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 ELECTION OF VICE-CHAIR

To appoint a Vice-Chair for the Committee for the 2014/15 municipal year.

3 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

4 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

5 MINUTES OF THE LAST MEETING (Pages 5 - 12)

To receive the minutes of the Partnerships Scrutiny Committee held on the 10th April, 2014 (copy enclosed).

6 CONWY AND DENBIGHSHIRE LOCAL SAFEGUARDING CHILDREN'S BOARD (Pages 13 - 28)

To consider a report by the Business Manager, Safeguarding and Reviewing Team (copy enclosed) to monitor the LSCB's achievement and performance in delivering its key priorities for 2013/14 and information on its key priorities for 2014/15

9.40 a.m. – 10.20 a.m.

7 SCRUTINY WORK PROGRAMME (Pages 29 - 48)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the Committee's Forward Work Programme and updating members on relevant issues.

10.20 a.m. – 10.35 a.m.

8 FEEDBACK FROM COMMITTEE REPRESENTATIVES

To receive any updates from Committee representatives on various Council Boards and Groups

10.35 a.m. – 10.40 a.m.

~~~~~ **BREAK (10.40 a.m. – 10.50 a.m.)** ~~~~~

**PART 2 - CONFIDENTIAL ITEMS**

It is recommended in accordance with Section 100A (4) of the Local Government Act 1972 that the Press and Public be excluded from the meeting during consideration of the following item(s) of business because it is likely that exempt information (as defined in Paragraph 14 of Part 4 of Schedule 12A of the Act) would be disclosed.

**9 NORTH WALES REGIONAL ADVOCACY SERVICE (Pages 49 - 82)**

**PART 2 - CONFIDENTIAL**

To consider a report by the Strategy and Support Service Manager (copy enclosed) for consideration of the benefits of joint commissioning of advocacy services for children and young people.

**10.50 a.m. – 11.20 a.m.**

## **MEMBERSHIP**

### **Councillors**

Councillor Jeanette Chamberlain-  
Jones (Chair)

Raymond Bartley  
Ann Davies  
Meirick Davies  
Richard Davies  
Pat Jones

Margaret McCarroll  
Dewi Owens  
Merfyn Parry  
Bill Tasker

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## **PARTNERSHIPS SCRUTINY COMMITTEE**

Minutes of a meeting of the Partnerships Scrutiny Committee held in Conference Room 1a, County Hall, Ruthin on Thursday, 10 April 2014 at 9.30 am.

### **PRESENT**

Councillors Jeanette Chamberlain-Jones (Chair), Bill Cowie, Ann Davies, Meirick Davies, Alice Jones, Pat Jones, Margaret McCarroll, Dewi Owens and Bill Tasker.

Lead Member attendance requested by the Committee:- Councillors Bobby Feeley and Huw Jones.

Councillor Raymond Bartley attended as an Observer.

### **ALSO PRESENT**

Head of Adult and Business Services (PG), Principal Countryside Officer: Warden Services (HS), BCUHB Representatives (SP) and (SC) Scrutiny Coordinator (RE) and Administrative Officer (CIW).

#### **1 APOLOGIES**

Apologies for absence were received from Councillors Joe Welch

#### **2 DECLARATIONS OF INTEREST**

Councillor Bill Tasker declared a personal interest as a Community Health Council member.

#### **3 URGENT MATTERS AS AGREED BY THE CHAIR**

No items were raised which in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972.

#### **4 MINUTES OF THE LAST MEETING**

The Minutes of a meeting of the Partnerships Scrutiny Committee held on Thursday, 6<sup>th</sup> February, 2014 were submitted.

Matters arising:-

8. BIG PLAN Performance Update – The Scrutiny Coordinator explained that she was awaiting a response from the Partnerships and Communities Team Leader in respect of issues raised by the Chair. Members were informed that a Business Item relating to the BIG PLAN 2 would be presented to the Scrutiny Committee in July, 2014.

**RESOLVED** – that, subject to the above, the Minutes be received and approved as a correct record.

## **5 TOGETHER FOR MENTAL HEALTH NORTH WALES PARTNERSHIPS REPORT**

A copy of a report by the Service Manager: South Locality had been circulated with the papers for the meeting.

The report highlighted progress on the actions required in response to the delivery plan for “Together for Mental Health” (TMH) attached at Appendix 1, and outlined some of the challenges and priorities for partners over the coming year. It detailed information on the recently established North Wales Partnership Board and its role in supporting and overseeing adherence to and progress against the delivery plan. The report outlined the submission by Betsi Cadwaladr University Health Board (BCUHB) to the WG of the annual report on TMH and highlighted the actions recommended for 2014/15.

In October, 2012 WG published TMH, a whole population strategy for mental health and wellbeing in Wales. The vision in the document and Sustainable Social Services provided an ambitious mental health agenda for the next few years with a clear emphasis on shared responsibility between the health service and local government. Following consultation with stakeholders WG had developed 6 high level outcomes within Together for Mental Health. These had been detailed in the report, and further developed in the document which identified more detailed outcomes, and included:-

TMH was supported by a Delivery Plan which set out details of the actions which WG and partner agencies would take to deliver the plan. It identified the contributions required from WG, local government, the health service, third sector and a range of others including for example housing, education, training and lifelong learning, employers, and the criminal justice system. The final chapter of the document set out how the strategy would work at National and local level and how the new National Partnership Board would ensure its delivery.

In June, 2013 BCUHB established the North Wales Mental Health Partnership Board (NWMHPB) to oversee the delivery and implementation of TMH and its delivery plan, and in October, 2013 submitted the annual report to WG. Appendix 2 included the respective Terms of Reference. The Annual Report included progress to date and reference to some of the challenges and priorities for the coming year, together with, evidence of the ongoing commitment to working jointly with health and other partners to deliver the necessary actions.

During the ensuing discussion the strong working relationship in the field of mental health between BCUHB and Denbighshire's Social Services Department at service-user level was commended. As were the principles and actions in the strategy and Action Plan which were endorsed. However, a number of concerns were raised regarding local delivery of mental health services to adults, children and the elderly. The main concerns related to:-

- the waiting times experienced by children and young people in accessing the services of Child and Adolescent Mental Health Service (CAMHS) which had the potential to impact on the individual's education, BCUHB officers agreed to prepare an information report for members on how the money recently awarded by the Welsh Government (WG) to the Service would be used to improve CAMHS waiting lists and other services. They also agreed to provide information on the progress achieved to date, and anticipated future progress, in rolling out the availability of CAMHS trained staff in all A&E Departments in North Wales.

- the number of Welsh speaking Mental Health trained staff working in each local authority area, particularly the number of Welsh speaking psychiatrists. BCUHB officials agreed to provide information on this, including the specialist area of work in which they worked.

- the delay encountered in re-opening Tawelfan Ward at Ysbyty Glan Clwyd following its closure in late 2013 on quality and safety of patient care grounds, and in receiving the independent investigator's report into the matter. Members were assured that the continued closure of the ward was not a resource saving measure, it was entirely a patient safety matter and the ward would re-opened in due course.

BCUHB officers:

- gave assurances that all possible steps, including robust monitoring arrangements and Royal College of Psychiatrists accreditation status, were being taken in a bid to avert similar situations to those which had arisen at Tawelfan, occurring again. However, nobody could possibly give a cast iron guarantee against similar situations happening in future.

- Members requested assurances that all possible measures were being taken to mitigate the risk of patients being subjected to any type of harassment or bullying in BCUHB establishments.

- BCUHB spent less per head of population on mental health services than any other health board in Wales.

- the Committee were given assurances that the new health centre on the site of the former Royal Alexandra Hospital in Rhyl would have a designated mental health services ward for older people, which would have approximately 18 beds and staffed by a mix of suitably qualified people to provide the right type of care.

- the Ablett Unit would remain as the Mental Health Service's Unit for Conwy and Denbighshire with intensive psychiatric care services being provided at Bangor and Wrexham as at present.

- an outline was provided of work underway with the third sector in a bid to 'pool' services for armed services veterans, this would enable staff to signpost patients to the most appropriate organisation to assist with their support needs.

- details were given of how the Council's Housing and Social Services Departments could assist and support vulnerable people who live in local authority

housing, some with mental health problems, from being bullied or taken advantage of.

The Committee requested that the concerns outlined above regarding Tawelfan Ward be raised at the next meeting of the Denbighshire Health and Social Care Board which was due to be held at the end of April, 2014.

**RESOLVED** – *that subject to the above observations to note the continued commitment to partnership working with BCUHB and other partners across North Wales in respect of the delivery of mental health services generally and more specifically in relation to Together for Mental Health.*

## **6 PROPOSED JOINT COMMITTEE FOR THE CLWYDIAN RANGE AND DEE VALLEY AREA OF OUTSTANDING NATURAL BEAUTY (AONB)**

A copy of a report by the Area of Outstanding Natural Beauty (AONB) Officer had been circulated with the papers for the meeting.

Councillor H.LI. Jones introduced the report and explained that the Clwydian Range and Dee Valley AONB Designation Order provided new national recognition and landscape protection to a substantial part of Counties of Denbighshire, Flintshire and Wrexham. Geographical details of the AONB were included in Appendix 1.

The Principal Countryside Officer: Warden Services (PCOWS) informed the Committee that in recognition of the expanded area the existing AONB Committee and the Joint Advisory Committee (JAC) had reviewed its membership and agreed a balanced membership for LAs with each being invited to send 3 Members to future meetings of the JAC Committee. The JAC had recommended a stronger LA relationship and agreed that the Joint Committee (JC) Model would be the best mechanism to achieve this aim. The Chair of the JAC and AONB Officer had met with the Leaders, Chief Executives and Lead Officers who were supportive. The Committee had provided observations on governance, particularly scrutinising the arrangements for the new JC within Denbighshire, Flintshire and Wrexham Councils. The Legal Agreement, Appendix 2, defined the JC's membership, delegated powers and roles.

The PCOWS confirmed that the JC's main role would be to 'discharge the delegated functions of AONB management, with the key role being 'the conservation and enhancement of the area's natural beauty.'

The Clwydian Range and Dee Valley AONB incorporated a significant central geographical land mass with popular attractions, and the AONB provided a significant health and wellbeing opportunity to the conurbations in Deeside, Wrexham, Cheshire and Merseyside. Reference was made to the change in the economic function of the respective LA's with an increasing reliance on rural tourism. A summary of the following key benefits of the JC had been included in the report:-

- Greater Visibility of the AONB.
- Improved clarity.



- Improved co-ordination of AONB Actions.
- Improved efficiency and effectiveness.
- Explicit strategy.
- Focused Leadership.
- Responsible stewardship .
- Icons.

The JC was perceived as 'good practice' for the governance of the AONB and the AONB Officers would develop many of the aspects of the existing Interim JAC. The JC would establish the AONB Partnership at its first meeting, and membership details had been provided. To indicate a comprehensive approach to consultation the AONB would hold an Annual AONB Forum, each having a topical theme. LA Members and Community Councils who had all or part of their Ward within the AONB would be invited, together with other interested bodies and individuals.

During the consideration of the report Members were advised of the rationale behind having an equitable number of Cabinet Members from each of the three Local Authorities on the Joint Committee and Partnership Group, despite the fact that the majority of the AONB was geographically within Denbighshire's county borders.

It was explained that Denbighshire would be the Lead Authority. Its and the other Councils' contribution towards the administration of the AONB would be paid into and accounted for on a separate budget line for audit and transparency purposes. The Committee was advised that once all the LA's had approved the proposal to establish a Joint Committee for the purpose of discharging the delegated functions of AONB Management, a Joint Partnership Group made up of a wider group of stakeholders would be established to develop a management plan for the AONB area.

Assurances were given that if additional financial resources would be required at any point AONB officers would have to approach all constituent Councils with a bid for the additional finances. Members stressed the importance of permitting 'affordable' housing developments in rural communities with a view to sustaining the local economy and making community amenities viable.

Members requested sight of the legislation for Joint Committees (JCs) which stipulates that the membership of JCs was restricted to Executive/Cabinet Members. In endorsing the proposals Members also asked that a visit be arranged for Committee Members, during the summer of 2014, to AONB and Countryside Services sites throughout the County so that they could fully understand the value of these establishments to residents and to the local economy.

Following further discussion, it was:-

**RESOLVED** – *that the Committee:-*

*(a) subject to the above observations, support the proposed governance arrangements for the Clwydian Range and Dee Valley AONB.*

*(b) that a progress report on the Joint Committee's achievements in delivering its objectives be presented to the Committee in 12 months' time.*

*(c) be provided with details of the legislation which stipulated the membership of Joint Committees, and*

*(d) requests that a visit be arranged to view areas of the AONB.*

## **7 SCRUTINY WORK PROGRAMME**

A copy of a report by the Scrutiny Coordinator, which requested the Committee to review and agree its Forward Work Programme and provided an update on relevant issues, had been circulated with the papers for the meeting. The Cabinet's Forward Work Programme had been included as Appendix 2 and a table summarising recent Committee resolutions, and advising on progress with their implementation, had been attached at Appendix 3 to the report.

The Committee considered its draft Forward Work Programme for future meetings, as detailed in Appendix 1, and Members requested that Lead Members Councillors R.L. Feeley and D.I. Smith be invited to present their reports at the June, 2014 meeting of the Committee.

It was explained that the Committee had been scheduled to consider a report on the Rural Development Plan Partnership at its meeting on the 13<sup>th</sup> March, 2014 which had been cancelled. As the required representatives had been unable to attend the current meeting or the Committee's next meeting in June, the report's presentation had been rescheduled for the meeting on the 10<sup>th</sup> July, 2014.

The Scrutiny Coordinator informed Members that an information report, which provided an explanation of Direct Payments and Information about the development of Single Point of Access, had been circulated with the Information Brief for the meeting. In response to a question from Councillor J.A. Davies, the Head of Adult and Business Services explained that a progress report in respect of this issue would be provided following its implementation.

In response to a question from the Chair, the Scrutiny Coordinator explained that the Scrutiny Chairs and Vice Chairs Group would be considering the request for the submission of a report, to the appropriate Scrutiny Committee, in respect of proposed changes to the Sheltered Housing Wardens Service.

**RESOLVED** – *that, subject to the above, the Work Programme as set out in Appendix 1 to the report be approved.*

## **8 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

Members of the Committee provided the following details in respect of various Council boards and groups:-

Copies of reports on a Service Visit to the Pavilion Theatre, Rhyl and a Service Visit with Revenues and Benefits at Russell House, Rhyl, which had been attended by Councillor D. Owens, had been circulated with the information papers for the meeting.

***RESOLVED*** – *that the reports be received.*

Meeting ended at 12.25 p.m.

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**Report to:** Partnerships Scrutiny Committee

**Date of Meeting:** 5 June 2014

**Lead Member/Officer:** Head of Children and Family Services  
Lead Member for Social Care – Adult and Children’s Services

**Report Author:** Project Manager, Safeguarding

**Title:** Update from Conwy & Denbighshire Local Safeguarding Children Board.

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## **1. What is the report about?**

- 1.1 Conwy & Denbighshire Local Safeguarding Children Board (LSCB) develops and monitors a business plan each year. The 2013-14 plan is attached to this covering report.
- 1.2 At its meeting of 7<sup>th</sup> November 2013, the Committee asked that the LSCB analyse data and trends identified in 2013/14 to identify which approaches worked well and which were not as successful

## **2. What is the reason for making this report?**

- 2.1 At its meeting of 7<sup>th</sup> November 2013, this committee asked that a further report was brought to monitor the LSCB’s achievement and performance in delivering its key priorities for 2013/14 and provide information on its key priorities for 2014/15. This is that report.

## **3. What are the Recommendations?**

- 3.1 That the Committee scrutinises the report and makes recommendations on any issues that arise.

## **4. Report details**

### **4.1 The LSCB’s Business Plan (business plan attached as Appendix 1)**

- 4.1.1 Priorities 1 to 4 of the LSCB’s business plan are being taken forward regionally. The board received regular updates from regional lead officers over the year.
- 4.1.2 Progress was below target against Priority 2 ‘Experiences and outcomes are improved for children who have lived, or who are living with domestic abuse by developing a local action plan for domestic abuse’. The LSCB has examined various mechanisms to achieve this objective, but does not yet have confidence that the issue is being addressed as robustly as it would like. This is recognised as a regional issue and also an issue that spans various planning processes – Safeguarding and Community Safety.

- 4.1.3 This LSCB maintained responsibility for priorities 5 and 6, and again, the Board monitored progress against its objectives at each Board meeting.
- 4.1.4 Priority 5: to develop a 'Joint Protocol in relation to safeguarding children and young people affected by adults viewing indecent images of children'. Good progress was made by Conwy Children's Social Services and Wales Probation in developing this protocol. The completed protocol was taken to the regional Policies and Procedures Group, where it was recognised as a priority for adoption across the region during 2014/15.
- 4.1.5 Priority 6: 'To address issues raised via the self-assessment (SAIT) process, in particular where performance falls below' band 2'. Progress was below target on several objectives within this priority:
- 6a 'Risks to children from unsafe staff are minimised because the LSCB adopts and promotes best practice in safe employment'. Progress was behind schedule on this objective because the safe employment task group was not able to meet. This was due to the work commitments of the task group members. The Board recognises that it needs to continue pressing forward on this issue, although this may be appropriately managed at a regional level
- 6c 'That SMG consider how best to demonstrate improvements to the outcomes for children receiving child protection services' is marked as 'RED'. Whilst SMG have considered the report, the target was that by March 2014, improvements to the outcomes for children receiving child protection services can be demonstrated, and this was not the case at the end of the year.
- 6d 'To contribute to the development of a NW Regional Safeguarding Children Board'. The LSCB has been a strong supporter of the Regional Board, which is chaired by Conwy's Director of Social Services. However, the target for the LSCB was to consider the evaluation report from the University of Sheffield, and this did not take place within the target timetable. The report has since been shared and the findings used to inform the revised proposals, which are included in the report on this agenda.

## **4.2 Key Priorities 2014/15**

- 4.2.1 Conwy and Denbighshire LSCB considered establishing priorities at its away day in January 2014, but it was recognised that the issue of whether they were to be established locally or regionally needed to be resolved before it was purposeful to set an agenda for the coming year.
- 4.2.2 The interface between regional and local safeguarding arrangements is the subject of a report to Cabinet on the 24<sup>th</sup> June 2014. It proposes that the Regional level becomes the Statutory Safeguarding Children Board and the local areas, in our case Conwy and Denbighshire become a Safeguarding Delivery Group
- 4.2.3 Once agreed the strategic vision which is starting to develop at a regional level will lead to local activities for the Conwy and Denbighshire area. This is a time of considerable change but the operational management of the Safeguarding agenda continues to be a priority and the current transition will not be allowed to be negatively affected during this period of change

### **4.3 Effective Delivery**

4.3.1 The LSCB has a range of ways to establish how effective it is in delivery of the safeguarding agenda ranging from case audits to focused thematic reviews of practice, gaining feedback from service users, sharing intelligence about needs and circumstances across partner agencies including individual agency audit of performance. The information from these activities informs the LSCB development agenda at a local and regional agenda. Overall there is confidence that the system works well in its approaches to protection however there continues to be commitment to continuous development and improvement.

### **5. How does the decision contribute to the Corporate Priorities?**

Safeguarding Children is a high priority for everyone. An effective Local Safeguarding Children Board contributes to this aim by ensuring agencies work together to keep children safe from abuse and neglect. This area of work contributes to Denbighshire's Big Plan outcome 7: keeping people safe.

### **6. What will it cost and how will it affect other services?**

The Local Safeguarding Children Board is a statutory partnership, and is funded by contributions from its statutory partners.

### **7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.**

Any changes to services arising as a result of LSCB activity or decisions are implemented by constituent agencies, where the equality impact assessment will be made.

### **8. What consultations have been carried out with Scrutiny and others?**

This report is a mechanism for consultation with scrutiny.

### **9. Chief Finance Officer Statement**

The Local Safeguarding Children Board is a statutory partnership, and is funded by contributions from its statutory partners. The cost implications of actions emerging from the Business Plan will have to be considered separately.

### **10. What risks are there and is there anything we can do to reduce them?**

The biggest risk for the LSCB and the local Authority is the danger of a serious incident which finds that the LSCB or one or more of its partner agencies have failed in their duty to safeguard children. Whilst in social care there is no such thing as zero risk, the work of the LSCB is directed at ensuring that partner agencies take all reasonable steps to safeguard children.

## **11. Power to make the Decision**

Section 4.24 of the Welsh Assembly Government's guidance 'Safeguarding Children: Working Together Under the Children Act 2004' states:

"Each local authority should take lead responsibility for the establishment and effective working of Local Safeguarding Children Boards, although main constituent agencies are responsible for contributing fully and effectively to the work of the LSCB."

Scrutiny's duties and powers with respect to monitoring the work of the LSCB are outlined in Articles 6.1 and 6.3.4(d) of the Council's Constitution.

### **Contact Officer:**

Project Manager Safeguarding

Tel: 07768 043315





# **Conwy & Denbighshire LSCB**

## **Business Plan 2013-14**

**Priorities 2013-14**

- 1 Children exhibiting sexually harmful behaviour are identified early and offered help, and children at risk of harm from other children are protected due to improved identification and intervention. (continued from 2012-13)
- 2 Children who have lived, or who are living with domestic abuse have improved experiences and outcomes because a local domestic abuse action plan is developed which addresses their needs.
- 3 Children who are vulnerable or at risk of child sexual exploitation are better safeguarded due to greater awareness, improved multi-agency information gathering and sharing, and more effective responses.
- 4 Home educated children are safeguarded through improved shared information and monitoring
- 5 Children at risk from offenders / parents who have viewed child abuse images are safeguarded
- 6 That the business plan also addresses issues raised via the SAIT process, in particular where performance falls below band 2
  1. To continue resourcing the Safe Employment task group
  2. To address the LSCB's long-term funding issues
  3. That SMG consider how best to demonstrate improvements to the outcomes for children receiving child protection services
  4. That the LSCB maintains an issues log.

**KEY to subgroup abbreviations**

A&QA – Audit & quality Assurance subgroup

C&C – communications & Consultation subgroup

PD – Practice Development subgroup

SCR – Serious Case Review sub-committee

SMG – Strategic Management Group

T&WD – Training and Workforce Development subgroup

|                    |                                             | Mar 2012          |                       | Mar 2013          |                       | Mar 2014          |                       |
|--------------------|---------------------------------------------|-------------------|-----------------------|-------------------|-----------------------|-------------------|-----------------------|
| RAG status         | Status                                      | Number of actions | Percentage of actions | Number of actions | Percentage of actions | Number of actions | Percentage of actions |
| <b>Green</b>       | Completed                                   | 26                | 84%                   | 13                | 68%                   | 5                 | 56%                   |
| <b>Amber</b>       | In progress/ slightly behind schedule       | 4                 | 13%                   | 4                 | 21%                   | 3                 | 33%                   |
| <b>Red</b>         | No progress / significantly behind schedule | 1                 | 3%                    | 2                 | 11%                   | 1                 | 11%                   |
| <b>Not yet due</b> | Not yet scheduled to start                  | 0                 | 0                     | 0                 | 0%                    | 0                 | 0%                    |
| <b>Total</b>       |                                             | 31                | 100%                  | 19                | 100%                  | 9                 | 100%                  |

1 - PRIORITY Children exhibiting sexually harmful behaviour (SHB) are identified early and offered help, and children at risk of harm from other children are protected. SAIT standard 2.

| Ref | ACTIONS                                                                                                                    | RESOURCES & LEAD                                       | OUTPUT / OUTCOME MEASURES                 | PROGRESS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GREEN |
|-----|----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 1   | <p>The Board receives regular reports from the SHB task group and ensures that agreed recommendations are implemented.</p> | <p>RSCB<br/>Sue Willis via<br/>M Denwood<br/>BCUHB</p> | <p>The Board receives regular reports</p> | <p>As at <b>March, 2014</b>, the task group's vice chair reports that initial work has been completed in respect of scoping the need within North Wales, and looking at accredited assessment tools. Staff group to undertake this assessment work have been trained, and we are looking at putting together a 'virtual team' across North Wales (the need for teams within individual authorities is not there). Report on the work of the group will be presented first to the Head of Services and then to the Regional Safeguarding Board within the next few weeks.</p> <p>On 5<sup>th</sup> <b>December 2013</b>, it was reported that the project was on track and work was being undertaken in conjunction with the Youth Offending Team, Education, the Police and the Crown Prosecution Service. A scoping exercise of North Wales' cases had been undertaken to give a demographic profile for the Project.</p> <p>The Board received an update on 11<sup>th</sup> <b>September 2013</b>: a group has been set up, chaired by BCUHB, with representation from the Local Authorities (Social Services, education &amp; youth justice). Health is represented by CAMHS, continuing care &amp; safeguarding. Terms of Reference have been agreed) &amp; a work plan. A task &amp; finish group has been set up to look at a service model proposal. Currently a data collection exercise is underway to determine the scale of the demand for such a service. Work is ongoing &amp; it is planned that a service model will be available for presentation to organisations &amp; the Local Safeguarding Children's Board early in 2014.</p> |       |

**2 - PRIORITY Experiences and outcomes are improved for children who have lived, or who are living with domestic abuse by developing a local action plan for domestic abuse**

| Ref | ACTIONS                                                                                     | RESOURCES & LEAD                 | OUTPUT / OUTCOME MEASURES          | PROGRESS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | AMBER |
|-----|---------------------------------------------------------------------------------------------|----------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 2   | The Board receives a progress report from the Domestic Abuse Action Plan lead Board Member. | RSCB<br>J Williams<br>L Surridge | The Board receives regular reports | <p><b>March 2014:</b> the Community Safety Partnership next meets in June 2014.</p> <p><b>December 2013</b> The Head of Children’s Services (DCC – Leighton Rees) now represents the LSCB on the Community Safety Partnership, together with the Strategic Manager for the Conwy and Denbighshire Youth Justice Service</p> <p>The LSCB vice Chair has spoken to the Lead Officer for the CSP and agreed closer working between the CSP and the LSCB.</p> <p>In the update of 11<sup>th</sup> <b>September 2013</b>, it was reported that a mapping exercise of the domestic violence services in Conwy and Denbighshire was being undertaken. The Domestic Violence Co-ordinator now sat within the relevant police team, allowing a more seamless service. At that meeting, it was agreed that the Head of Children’s Services (DCC) would represent the LSCB on the Community Safety Partnership, together with the Strategic Manager Conwy &amp; Denbighshire Youth Justice Service.</p> |       |

OUTCOME

3. PRIORITY Children at risk of, or subject to, child sexual exploitation are better safeguarded due to improved multi-agency identification and response; including improved information on, understanding of, and response to children who place themselves at risk by going missing from home.

| Ref | ACTIONS                                                                               | RESOURCES & LEAD | OUTPUT / OUTCOME MEASURES          | PROGRESS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GREEN |
|-----|---------------------------------------------------------------------------------------|------------------|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 3   | The Board receives a regular progress report from the CSE/ Missing lead Board Member. | RSCB<br>J Hanson | The Board receives regular reports | <p><b>March 2014:</b> statistics on missing children are included in the safeguarding data. These show that a 'top ten' of children who go missing regularly have been identified. A 'Buddies' project is underway in Conwy.</p> <p><b>December 2013:</b> Three groups had been established to deal with child sexual exploitation. The groups were productive and were well attended, to such an extent that the membership would be revised to ensure meaningful and productive discussion. Young people with experience of the issues were included within discussions. A final report on the 'Buddy Project', currently being piloted by Gwent, would be presented in October 2014, which could impact on how missing persons were dealt with across Wales. It was unclear how the outcomes for the groups could be reported to show the positive impact of the project.</p> <p>At the meeting of <b>September 11<sup>th</sup> 2013</b>, it was reported that three groups had been established to deal with child sexual exploitation across North Wales.</p> <p><b>June 2013</b> - It was noted that a Multi-Agency Working Group had been established aimed at missing children and child sexual exploitation. Membership of the Working Group would include the Missing from Home Co-ordinator (NWP), and also young people with their own experiences</p> |       |

| 4: PRIORITY Home educated children are better safeguarded through improved shared information and monitoring |                                                                                         |                                           |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |       |
|--------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| Ref                                                                                                          | ACTIONS                                                                                 | RESOURCES & LEAD                          | OUTPUT / OUTCOME MEASURES          | PROGRESS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | GREEN |
| 4                                                                                                            | The Board receives a regular progress report from the 'Home Educated' lead Board Member | RSCB<br>J Hanson<br>G James<br>H Williams | The Board receives regular reports | <p>The Statutory Head of Education Services (CCBC) together with the Corporate Director of Lifelong Learning (CCBC -) reported to the Board on Home Educated Children in September 2013 The Welsh Government has consulted on proposals to improve the monitoring of home educated children. All Local Authorities had responded to the consultation in the same manner, requesting that Local Authorities be given additional powers for intervention and monitoring of home educated children.</p> <p>a report on home educated children had been received by the LSCB and the Welsh Government were currently reviewing the registration and monitoring of home educated children</p> |       |

5: PRIORITY Children at risk from offenders / parents/ who have viewed child abuse images are safeguarded

| Ref | ACTIONS                                                                                             | RESOURCES & LEAD                                           | OUTPUT / OUTCOME MEASURES                                                                                                                            | PROGRESS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GREEN |
|-----|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 5   | The Board considers a report on improved risk assessment procedures for the management of offenders | G Roberts<br>D Adlam<br><br>C&D Practice Improvement Group | The Board considers improved procedures for the management of offenders who have viewed child pornography<br><br>improved procedures are implemented | <p><b>March 2014:</b> the Conwy protocol has been completed, and was taken to the regional Policies &amp; Procedures Group in January. The regional Group agreed to put together a task group to create a regional protocol.</p> <p><b>September 2013:</b> A working group is in the process of developing this joint protocol. A draft protocol is due to be circulated for comment in early November 2013.</p> <p>A joint Protocol for Children at risk from offenders / parents/ who have viewed child abuse images are safeguarded had been assessed, in conjunction with the Youth Offending Team Probation and Social Services and was in the process of being scenario tested. The Protocol would be trialled in Conwy and Denbighshire before being released for regional use. It was suggested that the Protocol should be circulated to the LSCB Members.</p> |       |



6 To address issues raised via the SAIT process, in particular where performance falls below 'band 2'.

| Ref | ACTIONS                                                                                                                  | RESOURCES & LEAD                                                                                               | OUTPUT / OUTCOME MEASURES                                                                                                      | PROGRESS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | RAG |
|-----|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 6a  | Risks to children from unsafe staff are minimised because the LSCB adopts and promotes best practice in safe employment. | S. Ellis (DCC Corporate Director), L Rees (DCC Children's Services)<br>Julie Worrall (HR Business Partner DCC) | The Board receives regular reports from the Safe Employment Task Group and ensures that agreed recommendations are implemented | <p>In <b>December 2013</b>, it was reported that the group had not been able to meet due meetings being cancelled due to severe weather and several apologies.</p> <p>An update on the work of the Safe Employment Task and Finish Group was circulated with the minutes of the <b>September</b> LSCB. Members requested that the work move ahead quickly, in order to deliver the guidance. If there was a problem with staff attending the meetings, the lead officer or the project manager safeguarding should alert the relevant Board Member to the issue</p> <p>June Board received an update from Safe Employment task group leader.</p> <p>A September update is to be circulated with the notes from the Executive Board meeting .</p> | A   |

Conwy & Denbighshire LSCB

APPENDIX 1

| Ref | ACTIONS                                                                                                                                                           | RESOURCES & LEAD                                                                                                 | OUTPUT / OUTCOME MEASURES                                                                                                                                                                                                                                                                                                                                                                               | PROGRESS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | RAG |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 6b  | Whilst the Welsh Government's funding formula for LSCBs remains unclear, to progress interim arrangements via the North Wales Safeguarding Children Shadow Board. | RSCB<br>J Williams                                                                                               | The board will consider a report on funding arrangements from the regional board                                                                                                                                                                                                                                                                                                                        | <p><b>March 2014:</b> discussions on funding a regional business support structure are continuing.</p> <p>The funding report was considered by the RSCB in October, but it was agreed that decisions could not be made until the report was received from the researcher .The researcher has been commissioned by the ADSSC to look into the governance and responsibilities of regional Safeguarding Children Boards.</p>                                                                     | G   |
| 6c  | That SMG consider how best to demonstrate improvements to the outcomes for children receiving child protection services                                           | L Rees<br><br>LSCB Strategic Management Group<br><br>LSCB audit sub-group<br><br>LSCB practice development group | <p>By December 2013, date, an audit is conducted on the outcomes for children who are on the child protection register for neglect, and where domestic abuse is a risk</p> <p>By February 2014 , an action plan is devised to address issues identified via the above audit</p> <p>By March 2014, improvements to the outcomes for children receiving child protection services can be demonstrated</p> | <p><b>March 2014:</b> the Strategic Management Group and the Practice Improvement Group have considered a Outcomes based Learning and Improvement Framework, to be developed for 2014/15.</p> <p>The Denbighshire part of the domestic violence and neglect audit remains outstanding.</p> <p>SMG considered an outline Learning and Improvement framework in October 2013. The identification of outcomes is integral to the framework, which will be considered by SMG in February 2014.</p> | RED |

Conwy & Denbighshire LSCB

APPENDIX 1

| Ref | ACTIONS                                                                       | RESOURCES & LEAD                | OUTPUT / OUTCOME MEASURES                                                      | PROGRESS                                                                                                                                                                                                                           | RAG |
|-----|-------------------------------------------------------------------------------|---------------------------------|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 6d  | To contribute to the development of a NW Regional Safeguarding Children Board | Jenny Williams<br>Leighton Rees | The board will consider the evaluation report produced by Sheffield University | <p><b>March 2014</b> :The LSCB is awaiting the report from the researcher. Feedback was delayed due to the RSCB development day being cancelled due to severe weather.</p> <p>A draft report was made available Jan /Feb 2014.</p> | A   |

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**Report to:** Partnerships Scrutiny Committee

**Date of Meeting:** 5 June 2014

**Report Author:** Scrutiny Coordinator

**Title:** Scrutiny Work Programme

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**1. What is the report about?**

The report presents Partnerships Scrutiny Committee with its draft forward work programme for members' consideration.

**2. What is the reason for making this report?**

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

**3. What are the recommendations?**

That the Committee:

- 3.1 considers the information provided and approves, revises or amends its forward work programme as it deems appropriate; and
- 3.2 confirms/appoints representatives to serve on the various Service Challenge Groups and the Schools Standards Monitoring Group.

**4. Report details.**

- 4.1 Article 6 of the Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.
- 4.2 The Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The objective of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 The Committee is requested to consider its draft work programme for future meetings as detailed in appendix 1 and approve, revise or amend it as it deems appropriate. When deciding on the work programme members are asked to take into consideration:

- issues raised by members of the Committee
  - matters referred to it by the Scrutiny Chairs and Vice-Chairs Group
  - relevance to the Committee's/Council's/community priorities
  - the Council's Corporate Plan and the Director of Social Services' Annual Report
  - meeting workload
  - timeliness
  - outcomes
  - key issues and information to be included in reports
  - whether the relevant lead Cabinet member will be invited to attend (having regard to whether their attendance is necessary or would add value). (In all instances this decision will be communicated to the lead member concerned)
  - questions to be put to officers/lead Cabinet members
- 4.5 When considering future items for inclusion on the forward work programme members may also find it helpful to have regard to the following questions when determining a subject's suitability for inclusion on the work programme:
- what is the issue?
  - who are the stakeholders?
  - what is being looked at elsewhere
  - what does scrutiny need to know? and
  - who may be able to assist?
- 4.6 As mentioned in paragraph 4.2 the Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested topics. No such request has been received for consideration at the current meeting.
- 4.7 Cabinet Forward Work Programme  
When deciding on their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of future work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 2.
- 4.8 Progress on Committee Resolutions  
A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 3 to this report.
- 4.9 Community Safety Partnership

The Committee was scheduled to consider a report on the above Partnership at the current meeting. As departmental responsibility for the Partnership within the Council has recently changed and as not all required officers were available to attend today's meeting, the Chair permitted its deferment until the meeting on 10 July.

#### Heritage and Arts

- 4.10 A report on the Heritage and Arts Service was scheduled for presentation to this meeting. However as the report will contain information on how the Council should interact with Arms Length Organisations, and because Internal Audit is reviewing the way these organisations are managed by the Council, it was felt that it would be premature to prepare the report for scrutiny prior to the review concluding. The Chair has therefore agreed the deferment of the item until the autumn.

#### Service Challenge Groups

- 4.11 As we are now entering a new municipal year all scrutiny committees are being asked to appoint/re-appoint representatives on to the Council's Service Challenge Groups. A complete list of scrutiny representatives for 2013/14 can be seen at Appendix 4. The Committee is therefore requested to consider its appointments for the forthcoming year

#### School Standards Monitoring Group (SSMG)

- 4.12 Conversely the Committee is asked to appoint/confirm its representative and substitute representative on the above Group. For 2013/14 Councillor Dewi Owens was the Committee's representative on the Group. In addition to appointing confirming a representative for the forthcoming year the Committee is also asked to appoint a substitute representative.

### **5. Scrutiny Chairs and Vice-Chairs Group**

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The SCVCG met on 24 April 2014, no items were referred to this Committee for consideration. However, the Group are keen to find out if members have identified any scrutiny specific training they would benefit from receiving during the course of the forthcoming year.

### **6. How does the decision contribute to the Corporate Priorities?**

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council in monitoring and reviewing policy issues.

**7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?**

No Equality Impact Assessment has been undertaken for the purpose of this report as consideration of the Committee's forward work programme is not deemed to have an adverse or unfair impact on people who share protected characteristics.

**8. What will it cost and how will it affect other services?**

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

**9. What consultations have been carried out?**

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

**10. What risks are there and is there anything we can do to reduce them?**

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

**11. Power to make the decision**

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

**Contact Officer:** Scrutiny Coordinator  
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Email: [dcc\\_admin@denbighshire.gov.uk](mailto:dcc_admin@denbighshire.gov.uk)



**Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.**

| Meeting                                            | Lead Member(s)                                                     | Item (description / title)                                                                | Purpose of report                                                                                                                                            | Expected Outcomes                                                                                                                                                                                                                                                                                | Author          | Date Entered                                                                    |
|----------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------|
| 10 July<br>To be the 1 <sup>st</sup> business item | <b>Cllr. Eryl Williams/Cllr. Huw LI Jones</b><br><i>(required)</i> | 1. Rural Development Plan Partnership<br><br>(representative from Cadwyn Clwyd to attend) | To scrutinise the relationship between the Partnership and Denbighshire County Council and its achievements in delivering the Rural Development Plan 2007-13 | Identification of good practice and obstacles encountered in delivering the current RDP to enable the development of effective mechanisms to deliver any future European/WG funded partnership projects                                                                                          | Joanna Douglass | By SCVCG Rescheduled by the Committee December 2013 (rescheduled from 13 March) |
|                                                    | <b>Cllr. Eryl Williams</b>                                         | 2 Families First (*unless funding changes necessitate an earlier report)                  | To evaluate and monitor the providers' progress to date in delivering their services, the Families First Action Plan and outcome 4 of the BIG Plan           | A thorough analysis of the projects' delivery to date will ensure all commissioned projects are on target to deliver the expected outcomes in line with their tender objectives and ensure better outcomes for service users and effective and efficient use of the financial resources provided | Vicky Allen     | November 2013                                                                   |
|                                                    | <b>Cllr. Hugh H Evans</b>                                          | 3 BIG Plan 2                                                                              | To consult with the Committee on the draft BIG Plan 2                                                                                                        | Inclusion of challenging but deliverable outcomes                                                                                                                                                                                                                                                | Liz Grieve      | February 2014                                                                   |

| Meeting      | Lead Member(s)                                | Item (description / title)                                                                                                                                                                                                                                                                          | Purpose of report                                                                                                                                | Expected Outcomes                                                                                                                                                                                                                  | Author                            | Date Entered                         |
|--------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------------------------|
|              |                                               |                                                                                                                                                                                                                                                                                                     |                                                                                                                                                  | in the BIG Plan 2 that are aligned to and complement the Council and other LSB partners' main priorities                                                                                                                           |                                   |                                      |
|              | <b>Cllr. David Smith</b><br><i>(required)</i> | 4<br>Community Safety Partnership<br><b>[Crime and Disorder Scrutiny]</b><br><br>(* particular reference to be included in the report to domestic violence matters and the work undertaken with and to complement the work of the LSCB – see item below)<br>(questions re CCTV funding to be asked) | To detail the Partnership's achievement in delivering its 2013/14 action plan and its progress to date in delivering its action plan for 2014/15 | Effective monitoring of the CSP's delivery of its action plan for 2013/14 and its progress to date in delivering its plan for 2014/15 will ensure that the CSP delivers the services which the Council and local residents require | Alan Smith/Liz Grieve/Siân Taylor | May 2013<br>(rescheduled April 2014) |
| 25 September | <b>Cllr. Hugh H Evans</b>                     | 1<br>BIG Plan 1:<br>Performance Update                                                                                                                                                                                                                                                              | To consider the Joint Local Service Board's (LSB) performance in delivering its integrated strategic plan                                        | (i) an evaluation of the effectiveness of the Joint LSB's performance in delivering its plan;<br>(ii) identification of areas of weakness/slippages and measures to address them to improve outcomes for                           | Liz Grieve/Emma Horan             | February 2014                        |

| Meeting         | Lead Member(s)             | Item (description / title)            | Purpose of report                                                                                                               | Expected Outcomes                                                                                                                                                                            | Author                                         | Date Entered                                                                                                                                        |
|-----------------|----------------------------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
|                 |                            |                                       |                                                                                                                                 | local residents                                                                                                                                                                              |                                                |                                                                                                                                                     |
| 6 November      | <b>Cllrs. Huw LI Jones</b> | 1 Heritage and Arts Service           | To give an update on the outcomes of the review and the proposals to be implemented to enhance the effectiveness of the service | Evidence based recommendations with a view to further improving the offer to the public with limited resources                                                                               | Steve Parker/Samantha Williams                 | Dec 2012 (transferred from Communities Scrutiny Committee March 2013 and rescheduled by SCVCG April 2013; deferred October 2013; deferred May 2014) |
| 18 December     |                            |                                       |                                                                                                                                 |                                                                                                                                                                                              |                                                |                                                                                                                                                     |
| 5 February 2015 | <b>Cllr. David Smith</b>   | 1 Regional Emergency Planning Service | To report the progress to date with the establishment of a regional service                                                     | Consideration of this information will ensure the provision of a resilient and robust Emergency Planning Service that will meet the needs of local residents when emergency situations occur | Rebecca Maxwell/Mile Hitchings/Philip Harrison | February 2014                                                                                                                                       |
|                 | <b>Cllr. Bobby</b>         | 2. Single Point of Access             | To consider the progress made                                                                                                   | Identification of any                                                                                                                                                                        | Phil Gilroy/Cathy                              | April 2014                                                                                                                                          |

| Meeting  | Lead Member(s)            | Item (description / title) | Purpose of report                                                                       | Expected Outcomes                                                                                                                                                                                                      | Author           | Date Entered |
|----------|---------------------------|----------------------------|-----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------|
|          | <b>Feeley</b>             |                            | with the establishment of the Single Point of Access Service                            | problems associated with the Service and actions to address them                                                                                                                                                       | Curtis-Nelson    |              |
| 19 March |                           |                            |                                                                                         |                                                                                                                                                                                                                        |                  |              |
| 30 April | <b>Cllr. Huw LI Jones</b> | 1 AONB Joint Committee     | To monitor the progress by the Joint Committee for the new AONB since its establishment | Identification of any risks or problems which may hinder the new committee from delivering its key role in the conservation and enhancement of the area's natural beauty, and consequently impact on the local economy | Howard Sutcliffe | April 2014   |
|          |                           |                            |                                                                                         |                                                                                                                                                                                                                        |                  |              |

**Future Issues**

| Item (description / title)                                                    | Purpose of report                                                                                                                                                                                                                                                                                                               | Expected Outcomes                                                                               | Author    | Date Entered |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-----------|--------------|
| <b>Next meeting with BCUHB:</b><br>(spring/summer 2014 tbc)<br><br>Localities | To report on the progress with the development and roll-out of the localities service. The report to include the progress achieved with respect to co-location arrangements, the outcomes/impact framework, appointment of GPs locality leaders and buy-in by GPs to the HECS service and the work undertaken to support carers | Improved life experiences for service users and seamless working between Health and Social Care | BCUHB/DCC | June 2013    |

|                                                                                                                                           |                                                                                                                                                                                                                               |                                                                                                                                                                         |                               |               |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|
| Hygiene and Infection Control                                                                                                             | To receive facts and statistics with respect to the extent of hospital acquired infections within the Health Service in North Wales                                                                                           | Assurances that all possible steps are being taken to minimise the risk to patients of acquiring infections whilst in hospital                                          | BCUHB                         | June 2013     |
| Framework for Delivering Integrated Health and Social Care for Older People with Complex Needs                                            | To consider how the joint Statement of Intent for delivering these services will be implemented in Denbighshire                                                                                                               | Accessible and seamless health and social care services for older people with complex needs that will protect them and enable them to live as independently as possible | Sally Ellis/Phil Gilroy/BCUHB | December 2013 |
| Update following conclusion of inquiry undertaken by the National Crime Agency in to historic abuse in North Wales Children's' Care Homes | To update the Committee of the outcome of the National Crime Agency (NCA) investigation in to the abuse of children in the care of the former Clwyd County Council, and to determine whether any procedures require revision. | Determination of whether any of the Council's safeguarding policies and procedures need to be revised in light of the NCA's findings                                    | Sally Ellis                   | November 2012 |

**For future years**

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|  |  |  |  |  |

**Information/Consultation Reports**

| <b>Information / Consultation</b>                                                  | <b>Item (description / title)</b>   | <b>Purpose of report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Author</b>                  | <b>Date Entered</b> |
|------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------|
| Information (June – follow-up to the information report produced in February 2014) | Regional Emergency Planning Service | To report the progress to date with the establishment of a regional service and the transitional arrangements from the present service to the new regional service, the development of a partnership Service Level Agreement (SLA), along with details of the appointment of a Manager and Deputy Manager. Consideration of this information will ensure the provision of a resilient and robust Emergency Planning Service that will meet the needs of local residents when emergency situations occur | Rebecca Maxwell/Mike Hitchings | September 2013      |

23/05/14 - RhE

**Note for officers – Committee Report Deadlines**

| Meeting | Deadline       | Meeting      | Deadline            | Meeting    | Deadline          |
|---------|----------------|--------------|---------------------|------------|-------------------|
| 10 July | <b>26 June</b> | 25 September | <b>11 September</b> | 6 November | <b>23 October</b> |

Partnerships Scrutiny Work Programme.doc

Cabinet Forward Work Plan

Appendix 2

| Meeting        |   | Item (description / title)                   | Purpose of report                                                                       | Cabinet Decision required (yes/no) | Author – Lead member and contact officer        |
|----------------|---|----------------------------------------------|-----------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
| <b>27 May</b>  | 1 | Finance Report Update                        | To update Cabinet on the current financial position of the Council                      | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady        |
|                | 2 | Procurement Business Case for Three Counties | To consider the Business Case                                                           | Yes                                | Cllr Julian Thompson Hill / Paul McGrady        |
|                | 3 | Nova Centre Redevelopment Proposals          | To consider redevelopment proposals for the Nova                                        | Yes                                | Cllr Huw Jones / Rebecca Maxwell / Jamie Groves |
|                | 4 | Street Naming Policy                         | To consider amendments to the current Street Naming Policy and to adopt the new Policy. | Yes                                | Cllr Huw Jones / Hywyn Williams                 |
|                | 5 | Items from Scrutiny Committees               | To consider any issues raised by Scrutiny for Cabinet's attention.                      | Tbc                                | Scrutiny Coordinator                            |
| <b>24 June</b> | 1 | Finance Report Update                        | To update Cabinet on the current financial position of the Council                      | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady        |
|                | 2 | Corporate Plan QPR: Quarter 3 2013/14        | To monitor the Council's progress in delivering the                                     | Tbc                                | Cllr Barbara Smith / Alan Smith / Keith         |

Cabinet Forward Work Plan

| Meeting        | Item (description / title) |                                                     | Purpose of report                                                                                               | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|----------------|----------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------|
|                |                            |                                                     | Corporate Plan 2012 -17                                                                                         |                                    | Amos                                     |
|                | 3                          | Advocacy Regional Commissioning Project             | To seek approval to commission a regional North Wales advocacy service for vulnerable children and young people | Yes                                | Cllr Bobby Feeley / Michelle Hughes      |
|                | 4                          | Items from Scrutiny Committees                      | To consider any issues raised by Scrutiny for Cabinet's attention                                               | Tbc                                | Scrutiny Coordinator                     |
|                |                            |                                                     |                                                                                                                 |                                    |                                          |
| <b>29 July</b> | 1                          | Finance Report Update                               | To update Cabinet on the current financial position of the Council                                              | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                | 2                          | Modernising Education Programme – Future Proposals  | To review progress to date and to identify future priority areas for investment.                                | Tbc                                | Cllr Eryl Williams / Jackie Walley       |
|                | 3                          | Rhyl High School                                    | To seek authority to award the construction contract for the new school                                         | Yes                                | Cllr Eryl Williams / Sian Lloyd Price    |
|                | 4                          | West Rhyl Green Space Development                   | To award a tender.                                                                                              | Yes                                | Cllr Hugh Evans / Carol Evans            |
|                | 5                          | Denbighshire's Local Flood Risk Management Strategy | To approve the strategy for submission to the Welsh Government                                                  | Yes                                | Cllr David Smith / Wayne Hope            |
|                | 6                          | Items from Scrutiny Committees                      | To consider any issues                                                                                          | Tbc                                | Scrutiny Coordinator                     |



Cabinet Forward Work Plan

| Meeting             |   | Item (description / title)     | Purpose of report                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|---------------------|---|--------------------------------|--------------------------------------------------------------------|------------------------------------|------------------------------------------|
|                     |   |                                | raised by Scrutiny for Cabinet's attention                         |                                    |                                          |
| <b>2 September</b>  | 1 | Finance Report Update          | To update Cabinet on the current financial position of the Council | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                     | 2 | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                     |
| <b>30 September</b> | 1 | Finance Report Update          | To update Cabinet on the current financial position of the Council | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                     | 2 | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                     |
| <b>28 October</b>   | 1 | Finance Report Update          | To update Cabinet on the current financial position of the Council | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                     | 2 | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                     |
| <b>25 November</b>  | 1 | Tenancy Terms and Conditions   | To consider updated tenancy                                        | Tbc                                | Cllr Hugh Irving /                       |

Cabinet Forward Work Plan

| Meeting            |   | Item (description / title)     | Purpose of report                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|--------------------|---|--------------------------------|--------------------------------------------------------------------|------------------------------------|------------------------------------------|
|                    |   | and Service Charges            | terms and conditions and charges for additional landlord services  |                                    | Stephen Collins                          |
|                    | 2 | Finance Report Update          | To update Cabinet on the current financial position of the Council | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                    | 3 | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                     |
|                    |   |                                |                                                                    |                                    |                                          |
| <b>16 December</b> | 1 | Finance Report Update          | To update Cabinet on the current financial position of the Council | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                    | 2 | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                     |
|                    |   |                                |                                                                    |                                    |                                          |

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Note for officers – Cabinet Report Deadlines

| Meeting | Deadline      | Meeting | Deadline       | Meeting | Deadline       |
|---------|---------------|---------|----------------|---------|----------------|
|         |               |         |                |         |                |
| May     | <b>12 May</b> | June    | <b>10 June</b> | July    | <b>15 July</b> |

## Cabinet Forward Work Plan

Updated 23/05/14 - KEJ

Cabinet Forward Work Programme.doc

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## Progress with Committee Resolutions

| Date of Meeting | Item number and title                                                                                    | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Progress                                                                                                                                                                                              |
|-----------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10 April 2014   | Proposed Joint Committee for the Clwydian Range and Dee Valley Area of Outstanding Natural Beauty (AONB) | <p><b>RESOLVED</b> – that the Committee:-</p> <p>(a) subject to the above observations, support the proposed governance arrangements for the Clwydian Range and Dee Valley AONB.</p> <p>(b) that a progress report on the Joint Committee's achievements in delivering its objectives be presented to the Committee in 12 months' time.</p> <p>(c) be provided with details of the legislation which stipulated the membership of Joint Committees, and</p> <p>(d) requests that a visit be arranged to view areas of the AONB.</p> | <p>Report scheduled in the Committee's forward work programme for the meeting on 30 April 2015 (see appendix 1)</p> <p>Work underway to try and find a mutually convenient date for all concerned</p> |

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**Scrutiny Representatives on Service Challenge Groups 2013/14**

**Appendix 4**

| <b>Service:</b>                                      | <b>Communities</b>         | <b>Partnerships</b>              | <b>Performance</b>                |
|------------------------------------------------------|----------------------------|----------------------------------|-----------------------------------|
| Housing & Community Development<br>– Peter McHugh    | Cllr Bob Murray            | Cllr. Bill Tasker                |                                   |
| Children & Family Services<br>– Leighton Rees        | Cllr Win Mullen-James      | Cllr. Jeanette Chamberlain-Jones | Cllr. Arwel Roberts               |
| Adult & Business Services<br>– Phil Gilroy           | Cllr Bob Murray            | Cllr. Ann Davies                 | Cllr. David Simmons               |
| Legal & Democratic Services<br>– Gary Williams       | Cllr. James Davies         | Cllr. Meirick Lloyd Davies       | Cllr. Dewi Owens                  |
| Business Planning & Performance<br>– Alan Smith      | Cllr. Cheryl Williams      | Cllr. Jeanette Chamberlain-Jones | Cllr. Dewi Owens                  |
| Education– Karen Evans                               | Cllr Huw Hilditch-Roberts  | Cllr. Margaret McCarroll         | Cllr Arwel Roberts                |
| Customers and Education Support<br>– Jackie Walley   | Cllr. Carys Guy-Davies     | Cllr. Pat Jones                  | Cllr. Richard Davies              |
| Communication, Marketing & Leisure<br>– Jamie Groves | Cllr Joseph Welch          | Cllr. Dewi Owens                 | Cllr. Geraint Lloyd Williams      |
| Finance & Assets<br>– Paul McGrady                   | Cllr Rhys Hughes           | Cllr. Dewi Owens                 | Cllr. Colin Hughes                |
| Highways & Infrastructure<br>– Steve Parker          | Cllr Huw O Williams        | Cllr. Merfyn Parry               | (sub: Cllr. Meirick Lloyd Davies) |
| Planning & Public Protection<br>– Graham Boase       | Cllr. Huw O Williams       | Cllr. Meirick Lloyd Davies       | Cllr. Meirick LI Davies           |
| Strategic Human Resources<br>– Linda Atkin           | Cllr. Huw Hilditch-Roberts | Cllr. Dewi Owens                 | Cllr. Richard Davies              |

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